

# America's Central Port

## Charitable Donations and Support Policy

1. The Port District exists to promote transportation and reduce unemployment. Occasionally, the Port provides charitable donations to eligible programs from the territory we serve.
2. The Port prefers to increase its visibility in the community through marketing and advertising by taking out ads in programs, etc.
3. An application must be received for any organization requesting funds.
4. The application, as well as the Charitable Donations and Support Policy are also available on our website [www.americascentralport.com/donations](http://www.americascentralport.com/donations)
5. A statement detailing how any donation will be used must be included on the application to be considered for a donation. The statement must include the end result/outcome for the donation (i.e. to raise money for the school band to perform at Disney World)
6. The Port has designed a Donations Committee, that meets monthly, to review all requests. To ensure your request is considered, please submit the application well in advance of any deadline you may have.
7. The Donations Committee will make recommendations to the Executive Director for any and all such requests for final approval.

**Application for Charitable Donations Support**

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Contact: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Ext: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_ Tax ID Number \_\_\_\_\_

Number of employees/participants in organization: \_\_\_\_\_

Background, purpose, activities and achievements of organization:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Annual Budget: \_\_\_\_\_

Primary Funding Source: \_\_\_\_\_

Description of Request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other sources of funds: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Need for funds: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

End result of funding/How funds will be used:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_